

# GARDEN STATE MLS

MULTIPLE LISTING SYSTEM PROPERTY PROFILE SHEET

BUS

BUSINESS

PAGE 1

ML# (System Assigned)

® = A REQUIRED ENTRY

## PROPERTY INFORMATION

1) ® List Price <input type="text"/>	2) ® List Date <input type="text"/>	3) ® Expiration Date <input type="text"/>	4) ® Possession <input type="text"/>	
5) ® County # / County Name <input type="text"/>	6) ® Town # / Town Name <input type="text"/>			
7) ® Street # <input type="text"/>	8) ® Street Name <input type="text"/>	9) ® Zip <input type="text"/>	10) Realtor.com Zip <input type="text"/>	
11) Building # <input type="text"/>	12) ® Business Name <input type="text"/>	13) Section/Subdiv/Development <input type="text"/>	14) Zoning <input type="text"/>	15) Out of County <input type="text"/>

## GENERAL INFORMATION

16) ® Total Sq Footage <input type="text"/>	17) ® Available Sq Ft <input type="text"/>	18) Business Established <input type="text"/>	19) Number of Employees <input type="text"/>
20) ® Number of Lavatories <input type="text"/>	21) Hours of Operation <input type="text"/>		
22) ® Basement <input type="checkbox"/> Yes <input type="checkbox"/> No Bas (Must Choose Only 1)	23) Basement Description <input type="checkbox"/> Bilco-Style Door <input type="checkbox"/> Finished-Partially <input type="checkbox"/> Partial <input type="checkbox"/> Walkout BasDes (1 Required if Bas = Yes; Choose up to 4)	<input type="checkbox"/> Crawl Space <input type="checkbox"/> French Drain <input type="checkbox"/> Slab <input type="checkbox"/> Finished <input type="checkbox"/> Full <input type="checkbox"/> Unfinished	24) ® Ownership Type <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> See Remarks <input type="checkbox"/> Sole Proprietorship
25) ® Business Classification <input type="checkbox"/> Distribution/Wholesale <input type="checkbox"/> Professional Service BusClass (1 Required; Choose up to 3)	<input type="checkbox"/> General Service <input type="checkbox"/> Retail	<input type="checkbox"/> Manufacturing <input type="checkbox"/> See Remarks	26) ® Primary Business Classification <input type="text"/> PrimBusClass (NOTE: only one business classification selection will fit on some reports. Therefore, if the primary business classification shown above is not the one you want to appear on these reports, you must change it.)
27) Real Estate For Sale <input type="checkbox"/> No RE Available <input type="checkbox"/> Yes - Not Listed in MLS RE/Sale (Choose only 1)	<input type="checkbox"/> Yes - Listed Under Commercial	28) Reason For Sale <input type="checkbox"/> Death <input type="checkbox"/> Liquidating <input type="checkbox"/> See Remarks Reason (Choose up to 2)	<input type="checkbox"/> Health <input type="checkbox"/> Personal <input type="checkbox"/> Leaving Area <input type="checkbox"/> Retirement
29) ® Garage Description <input type="checkbox"/> Additional 1/2 Car Garage <input type="checkbox"/> Carport-Attached <input type="checkbox"/> Garage Door Opener <input type="checkbox"/> Loft Storage <input type="checkbox"/> Oversize Garage <input type="checkbox"/> Tandem GarDes (1 Required; Choose up to 7)	<input type="checkbox"/> Assigned <input type="checkbox"/> Carport-Detached <input type="checkbox"/> Garage Parking <input type="checkbox"/> None <input type="checkbox"/> Pull Down Stairs	<input type="checkbox"/> Attached Garage <input type="checkbox"/> Detached Garage <input type="checkbox"/> Garage Under <input type="checkbox"/> On Site <input type="checkbox"/> See Remarks	<input type="checkbox"/> Built-In Garage <input type="checkbox"/> Finished Garage <input type="checkbox"/> Inside Entrance <input type="checkbox"/> On-Street Parking <input type="checkbox"/> Separate Location
30) ® Parking/Driveway Description <input type="checkbox"/> 1 Car Width <input type="checkbox"/> Blacktop <input type="checkbox"/> Concrete Strip <input type="checkbox"/> Driveway-Shared <input type="checkbox"/> Lighting <input type="checkbox"/> On-Street Parking <input type="checkbox"/> See Remarks Prk/DrvDesc (1 Required; Choose up to 7)	<input type="checkbox"/> 2 Car Width <input type="checkbox"/> Circular <input type="checkbox"/> Crushed Stone <input type="checkbox"/> Fencing <input type="checkbox"/> Non-Surfaced <input type="checkbox"/> Parking Lot-Exclusive	<input type="checkbox"/> Additional Parking <input type="checkbox"/> Common <input type="checkbox"/> Dirt <input type="checkbox"/> Gravel <input type="checkbox"/> None <input type="checkbox"/> Parking Lot-Shared	<input type="checkbox"/> Assigned <input type="checkbox"/> Concrete <input type="checkbox"/> Driveway-Exclusive <input type="checkbox"/> Hard Surface <input type="checkbox"/> Off-Street Parking <input type="checkbox"/> Paver Block

Owner(s) Initials \_\_\_\_\_

CONTINUED ON PAGE 2

**31) Location**

- |  |   |
|--|---|
| <input type="checkbox"/> Business District | <input type="checkbox"/> Commercial Area  |
| <input type="checkbox"/> Corner            | <input type="checkbox"/> Freestanding     |
| <input type="checkbox"/> Highway           | <input type="checkbox"/> In Shopping Mall |
| <input type="checkbox"/> Industrial Area   | <input type="checkbox"/> Industrial Park  |
| <input type="checkbox"/> Kiosk             | <input type="checkbox"/> No Location      |
| <input type="checkbox"/> Office Building   | <input type="checkbox"/> Residential Area |
| <input type="checkbox"/> Rural Area        | <input type="checkbox"/> See Remarks      |
| <input type="checkbox"/> Shared Building   | <input type="checkbox"/> Shopping Center  |
| <input type="checkbox"/> Strip Mall Store  |   |

Loc (Choose up to 4)

**32) ® Road Type**

- |  |   |
|--|---|
| <input type="checkbox"/> 4 Way Interchange | <input type="checkbox"/> City/Town Street |
| <input type="checkbox"/> Corner            | <input type="checkbox"/> County Street    |
| <input type="checkbox"/> In Shopping Mall  | <input type="checkbox"/> Interchange      |
| <input type="checkbox"/> Interstate        | <input type="checkbox"/> Main Thorofare   |
| <input type="checkbox"/> No Road Type      | <input type="checkbox"/> Private Road     |
| <input type="checkbox"/> State Road        | <input type="checkbox"/> Turnpike         |

RdType (1 Required; Choose up to 8)

**33) ® Documents Available**

- |   |   |
|---|---|
| <input type="checkbox"/> Aerial Photographs     | <input type="checkbox"/> Financial Statements |
| <input type="checkbox"/> Floor Plans            | <input type="checkbox"/> Inventory Report     |
| <input type="checkbox"/> Investment Analysis    | <input type="checkbox"/> Leases               |
| <input type="checkbox"/> No Documents Available |   |
| <input type="checkbox"/> See Remarks            | <input type="checkbox"/> Tax Returns          |

Docs (1 Required; Choose up to 8)

**REMARKS**

**34) ® Directions**

Dir (Max Characters allowed 150)

**35) Client Remarks**

CRem PLEASE NOTE: DO NOT INCLUDE ANY AGENT OR CONTACT INFORMATION. (Max Characters allowed 200)

**36) Additional Client Remarks**

AddCRem PLEASE NOTE: THESE REMARKS WILL ONLY APPEAR IN THE CLIENT FULL REPORT, AGENT COMPLETE REPORT OR A CUSTOM REPORT. DO NOT INCLUDE ANY AGENT OR CONTACT INFO. (Max Characters allowed 620)

**37) Agent Remarks**

ARem (Max Characters allowed 200)

Owner(s) Initials \_\_\_\_\_

CONTINUED ON PAGE 3

**38) ® Heating**

- 1 Unit
- 3 Units
- Auxiliary Electric Heat
- Baseboard - Electric
- Cent Register Heat
- Floor/Wall Heater
- Geothermal
- Humidifier on Furnace
- No Heat
- Radiant - Hot Water
- Radiators - Steam
- Space Heater
- 2 Units
- 4+ Units
- Baseboard - Cast Iron
- Baseboard - Hotwater
- Electric Filter
- Forced Hot Air
- Heat Pump
- Multi-Zone
- Radiant - Electric
- Radiators - Hot Water
- See Remarks

Heat (1 Required; Choose up to 4)

**40) ® Cooling**

- 1 Unit
- 3 Units
- Attic Fan
- Ceiling Fan
- Ductless Split AC
- Geothermal
- House Exhaust Fan
- No Cooling
- Wall A/C Unit(s)
- 2 Units
- 4+ Units
- Built-In
- Central Air
- Elec Air Filter
- Heat Pump
- Multi-Zone Cooling
- See Remarks
- Window A/C(s)

Cool (1 Required; Choose up to 6)

**42) ® Water**

- Association
- Public Water
- Shared Well
- Well
- Private
- See Remarks
- Water Charge Extra

Water (1 Required; Choose up to 3)

**44) Services**

- Cable TV
- Fiber Optic
- Garbage Extra Charge
- Cable TV Available
- Fiber Optic Available
- Garbage Included

Serv (Choose up to 3)

**39) ® Fuel Type**

- Coal
- Gas-Natural
- Gas-Propane Owned
- None
- Oil Tank Above Ground - Outside
- See Remarks
- Solar-Owned
- Electric
- Gas-Propane Leased
- Kerosene
- Oil Tank Above Ground - Inside
- Oil Tank Below Ground
- Solar-Leased
- Wood

Fuel (1 Required; Choose up to 3)

**41) ® Utilities**

- All Underground
- Gas In Street
- Gas-Propane
- Electric
- Gas-Natural
- See Remarks

Util (1 Required; Choose up to 3)

**43) ® Sewer**

- Association
- Dry Well
- Public Available
- See Remarks
- Sewer Charge Extra
- Cesspool
- Private
- Public Sewer
- Septic
- Shared Sewer

Sewer (1 Required; Choose up to 3)

FINANCIAL INFORMATION

**45) Price Includes**

- Business Name
- Customer List
- Goodwill
- Lease
- Licenses/Permits-Transfer Separate
- Signs
- Business Phone Numbers
- Franchise Rights
- Inventory
- Licenses/Permits-Not Included
- Machinery
- Trade Fixtures/Equipment
- Corporate Stock
- Furnishings
- Inventory Separate
- Licenses/Permits-Transfer
- See Remarks

PriceIncl (Choose up to 8)

**46) Acceptable Financing**

- Buyer
- Cash
- Lease Option
- Lease Purchase
- See Remarks
- Seller

AccepFin (Choose up to 3)

**47) ® Existing Lease**

- 1 Year
- 5 or More Years
- Long Term
- Renewal Option
- Seller Does Not Own Building
- 2-3 Years
- Consumer Price Index Included
- New Lease Required
- Rent Escalators
- Seller Owns Building
- 3-5 Years
- Lease Transferable
- Percent Lease
- See Remarks
- Valid Term

Lease (1 Required; Choose up to 8)

**48) ® Gross Operating Income**

**49) ® Total Operating Expense**

**50) ® Net Operating Income**

**51) ® Utility Amount**

**52) ® Lease Amount/Month**

**53) Lease Expiration Date**

**54) Income/Expense Source**

- Accountant
- Incomplete
- Owner
- See Remarks
- Tax Returns

Inc/ExpSrce (Choose up to 3)

Owner(s) Initials \_\_\_\_\_

CONTINUED ON PAGE 4

55) ® Listing Agent ID

[Text Input Field]

56) Co-List Agent ID

[Text Input Field]

57) ® Buyer Broker Comp

[Text Input Field]

58) ® Transaction Broker Comp

[Text Input Field]

59) ® Sub-Agent Comp

[Text Input Field]

60) ® Variable Commission

- Yes
  - No
- VarComm (Must Choose Only 1)

61) ® Business Relationship

- Disclosed Dual Agent
  - Seller Agent
  - Transaction Broker
- BusRel (Must Choose Only 1)

62) ® Listing Type

- Corporate Rider
  - Lender Owned
  - Exclusive Agency
  - Named Exception
  - Exclusive Right to Sell
- LType (1 Required; Choose up to 4)

63) ® Seller Lender Approval Req.

- Yes
  - No
  - Call LA
- LendAppr (Must Choose Only 1)

64) Seller Disclosure Avail.

- Yes
  - No
- SDA (Choose Only 1)

65) ® Sign on Property

- Yes
  - No
- Sign (Must Choose Only 1)

66) ® Show Instructions

- Be Discreet
  - Call Owner
  - Key With Listing Office
  - Not Built
  - Text Agent
  - By Appointment-24 Hour Notice
  - Call Tenant
  - Limited Hours-Call LO
  - Owner is Licensed RE Agent
  - Text Owner/Tenant
  - Call Listing Agent
  - Courtesy Call
  - Listing Agent to Accompany
  - Pet Instructions
  - Under Construction
  - Call Listing Office
  - GSMLS Lockbox
  - New Subdivision
  - See Showing Instructions
  - Vacant
- Show (1 Required; Choose up to 5)

67) Special Show Instructions

[Large Text Input Field]

Instr - Required if Showing Instructions = See Showing Instructions or Pet Instructions. (Max Characters allowed 200)

68) ® Owners Name

[Text Input Field]

69) Owners Phone

[Text Input Field]

70) ® GSMLS.COM

- Yes
  - No
- GS.Com (Must Choose Only 1)

Seller grants Broker the right to publish any information contained on this form (through the GSMLS). The information has been furnished by the Seller and/or other sources, and is not guaranteed by the Broker or MLS. Age, square feet, etc., and all dimensions are approximate.

Agent ID # \_\_\_\_\_ Agent Name \_\_\_\_\_ Office Name \_\_\_\_\_

Broker/Salesperson Sig. \_\_\_\_\_ Date \_\_\_\_\_

Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_

Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_